

# **Madison County**

Election Canvass/ Recanvass

### **PACK IN BALLOT BAG**

- Unused Ballots
- Voted Ballots
- Ballots with Write-ins
- 2 Divider Folders
- Spoiled Ballot Return Envelope
- Unscanned Ballot Return Envelope
- Affidavit Ballot Return Envelope (if used)
- Ballot Privacy Sleeves
- BMD Ballot Paper
- Pollsite Ballot Transmittal Form (**Only for Delivery**)  
(Completed form returned in the Red Security Pouch)

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**Pollsite Coordinator Supplies**

Election \_\_\_\_\_

Pollsite \_\_\_\_\_ Seal # \_\_\_\_\_

CTWD \_\_\_\_\_

- Street Map & Lists
- Voter Lists
- General Information
- Red Security Pouch(es)

Deliver to the appropriate ImageCast Inspector

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**SECURITY POUCH**

This pouch must not be opened until an Inspector from each party is present on the day of the Election.

Pollsite \_\_\_\_\_ Machine # \_\_\_\_\_  
Opening \_\_\_\_\_ Ballot \_\_\_\_\_  
Pouch Seal # \_\_\_\_\_ Box Seal # \_\_\_\_\_

**Seal in pouch at Close of Polls**

- Security Report with Opening & Closing receipt tapes attached
- Key return envelope with ImageCast keys, pollworker Memory Card
- Ballot Transmittal Form(s), Absentee Ballots (turned in at pollsite)

Closing Pouch Seal # \_\_\_\_\_

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# **WHAT GOES WHERE**

**A reference for closing the polls**

## **PACK IN BALLOT BAG**

- Unused Ballots
- Voted Ballots (ballots with write-ins on top)\*
- 2 Divider Folders
- Spoiled Ballot Return Envelope
- Unscanned Ballot Return Envelope (see **Unscanned Ballots**, last page)
- Affidavit Ballot Return Envelope (if used)
- Ballot Privacy Sleeves
- BMD Ballot Paper

**\*If you have more than one machine in your pollsite room, there will be an extra bag in each machine to pack the machine ballots in. Pack your district bag with all the inventory listed above EXCEPT the voted ballots. These ballots will be sealed in the extra bags provided.**



## **PACK IN MACHINE**

- Mat
- Extension Cord
- Sip & Puff Case
- Ballot Marking Device (BMD) supplies
- Blue Instruction Book
- Inventory Check-off

**DO NOT** leave the blue ballot bag in the machine. The sealed ballot bag will be picked-up with the inspector supply bag.

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## **PACK IN RED SECURITY POUCH**

- Security Report with opening & closing receipt tape attached
- Key return envelope with machine keys & pollworker memory card
- Ballot transmittal form
- All remaining seals, used & un-used

**A courier will present a signed certificate to pick-up the security pouch.**

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## **UNSCANNED BALLOTS**

These are the ballots we previously called **Emergency Ballots**. But if ballots are used for emergency voting & then the scanner is repaired, you may scan the emergency ballots in after the polls close. Unscanned ballots are:

- Emergency ballots that can not be scanned
- Abandoned ballots, left at the ImageCast voting machine

If a ballot is abandoned anywhere other than at the ImageCast (in the ballot marking booth, on a table or chair) it is a Spoiled Ballot. **Only ballots abandoned at the ImageCast are counted.**

**Security Pouch Return GE10**

	TWD	SECURITY POUCH seal number confirmed	SECURITY REPORT open & close tapes	KEY ENVELOPE key & button	MEMORY CARD	BALLOT TRANSMITTAL FORM
Lanesville Elem. School	Br1					
Town Bldg, Brookfield	Br2					
Fire House, H Brookfield	Br3					
MEMBER TOWER PGM New Woodstock	Ca1					
American Legion Concord	Ca2,3,6					
Deer High School	Ca4,5					
DeRogier Fire House	De1					
Eden Town Office Bldg	Ea1,2,3					
Fanner Town Hall	Fe1					
Georgetown Town Hall	Ge1					
Hamilton Public Library	Ha1,2					
Wright Clark Office, Enfield	Ha3					
Poultice Community Ctr	Ha4					
Lafayette Town Office	Le1					
New Life Sanctuary	Le2					
Green Lafayette Church	Lx1					
St. Agatha's Church	Lx2,3					
WW	Lx4,5					
Redgate Baptist Church	LX6					
Greene Fire House	Li1,2					
Madison Fire Hall	Ma1,2					
Fire House, Enfield	Ne1					
Robson Town Office Bldg	Ne2					
Brookfield Community Center	Sm1					
	Ca4 5					



MADISON COUNTY BOARD OF ELECTIONS - BALLOT COUNT RE-CANVASS

	A	B	C	b+c= D		E	E	G	H	h+j= I	J	d+i= K
District	Total # of ballots provided	Ballot books unopened x 50	Ballots left on open book	Total unused ballots	used ballots	Ballots Cast	Spoiled Ballot	Affidavit ballots	Emergency ballots	Total used ballots	BMD ballots cast	verification
Brookfield - 1	300	50	48	98		194	6	2	0	202	0	300
Brookfield - 2	500	150	34	184		300	8	8	0	316	0	500
Brookfield - 3	300	100	8	108		183	9	0	0	192	0	300
Cazenovia - 1	550	150	5	155		379	15	1	0	395	0	550
Cazenovia - 2	500	100	25	125		368	7	0	0	375	0	500
Cazenovia - 3	600	150	22	172		415	10	3	0	428	0	600
Cazenovia - 4	700	150	45	195		490	15	0	0	505	0	700
Cazenovia - 5	850	200	6	206		624	18	2	0	644	0	850
Cazenovia -6	450	100	21	121		314	14	1	0	329	0	450
DeRuyter - 1	750	200	7	207		516	26	0	0	542	0	749
Eaton - 1	750	200	25	225		509	13	3	0	525	0	750
Eaton - 2	400	100	42	142		249	9	0	0	258	0	400
Eaton - 3	300	50	26	76		215	8	1	0	224	0	300
Fenner - 1	800	200	33	233		541	24	2	0	567	0	800
Georgetown - 1	350	100	14	114		224	11	1	0	236	0	350
Hamilton - 1	450	100	32	132		313	5	0	0	318	0	450
Hamilton - 2	600	100	15	115		474	9	2	0	485	0	600
Hamilton - 3	300	50	46	96		193	11	0	0	204	0	300
Hamilton - 4	650	200	25	225		407	16	2	0	425	0	650
Lebanon - 1	250	50	27	77		160	13	0	0	173	0	250
Lebanon - 2	400	100	35	135		255	9	1	0	265	0	400
Lenox - 1	750	200	16	216		514	20	0	0	534	0	750
Lenox - 2	600	150	47	197		378	23	2	0	403	0	600
Lenox - 3	650	200	23	223		398	25	4	0	427	0	650
Lenox - 4	600	200	1	201		377	21	1	0	399	0	600
Lenox - 5	800	200	39	239		526	32	3	0	561	0	800
Lenox - 6	350	100	9	109		224	15	2	0	241	0	350

**POLL SITE BALLOT TRANSMITTAL FORM**

ELECTION DATE

Poll Site: Madison Fire Hall  
Address: 1326 Route 20  
Madison NY 13402

Election District:   
Ballot ID #:

**POLLS OPEN**

Inspectors shall confirm that this supply bag for this district contains ballots in the following quantities:

		YES	NO
Number of ballot booklets:	<input type="text" value="4"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Number of ballots/booklet:	<input type="text" value="50"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sequential ballot range:	<input type="text" value="1-200"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sealed with seal #:	<input type="text" value="1234"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
We verify the ballot count listed above is true		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

If Inspectors' confirmation of the ballot inventory does not match, contact the County Board of Elections Immediately.

Inspector Signatures:

**POLLS CLOSED**

Total number of ballot booklets used:	<input type="text" value="1"/>	BALLOTS CAST (CLOSING TAPE)	<input type="text" value="86"/>	<input type="text" value=""/>	<input type="text" value=""/>
Number of ballots used on open booklet:	<input type="text" value="41"/>	TOTAL BALLOTS SPOILED		<input type="text" value="3"/>	
TOTAL NUMBER OF BALLOTS USED	<input type="text" value="91"/>	TOTAL BALLOTS USED AS AFFIDAVITS		<input type="text" value="2"/>	
TOTAL NUMBER OF BALLOTS UNUSED	<input type="text" value="109"/>	BALLOTS VOTED & UN-SCANNED		<input type="text" value="0"/>	
Ballot bag Sealed with seal #:	<input type="text" value="4567"/>	BMD BALLOTS USED		<input type="text" value="0"/>	

Inspector Signatures:





TWD BR-1

Returned

GE10 - TALLY														11 (2)	12		
A CUOMO	5	3A	4	4A	5	5A	6	6A	4	7A	4	8A	4	9A	(4)		
B PALADINO	2	3B	3	4B	3	5B	1	6B	3	7B	3	8B	3	9B	(3)	10B	(3)
C CUOMO	0	3C	1	4C	0	5C	0	6C	1	7C	0	8C	1	9C	0	10C	(2)
D PALADINO	1	3D	0	4D	0	5D	0	6D	0	7D	1	8D	0	9D	1	10D	(1)
E CUOMO	0	3E	0	4E	0	5E	1	6E	0	7E	0	8E	0	9E	0		
F HAWRIK	0	3F	0			5F	0	6F	0	7F	0						
G MILLAN	0								0								
H REDUCI	0	3H	0	4H	0	5H	0	6H	0	7H	0						
I PALADINO	0			5I	0				0								
J PATTON	0								0								
K DAVIS	0																
Write-In																	

Prop. Total 6  
 SF 0  
 Mil 0  
 Aff 2